

(a) Kamar Assessment report.

(b) Kamar Sick Bay.

RB provided an update from the council. They have pushed back the start of the roading works. RB asked for this to start after 14 October 2023 due to Ag day.

RESOLUTION That the July Health & Safety reporting be received.

M. Graham Eskdale

S. Gayle Bovill

4.4 Overnight activities/trip proposals:

(a) L1 PE Trip to Rotorua; 23-24 August 2023

(b) UNISS Netball in Hamilton; 26/08/2023 to 01/09/2023.

(c) AIMS Tournament in Tauranga; 3 – 8 September 2023

RB said that there was a staff change for UNISS and AIMS. Extra sports co-ordinator and extra parent to both AIMS and UNISS due to staffing.

RESOLUTION: That the above overnight activities/trip proposals be approved as per the Principal's assurance and delegated authority.

M. Owein Greaves

S. Graham Eskdale

4.5 Action list reporting from July meeting tabled.

- (a) Community consultation: RB advised the Committee created a statement to go out with survey so it was clear to the community around why the survey is being done and what the data will be used for. RB confirmed that the questions had all been compiled in to a google form and approved for community circulation. RB advised that there was a summary of the response rate to date in her Principals report.
- (b) RB advised that the specific outcomes tied to the resources spent on targeting the group of students in the 70-80% attendance bracket was: time for meeting, visits and finding solutions. AM thought that the question was around the outcomes we were getting for the targeted funds. RB will have to look over the June minutes to confirm what was being asked for in term of this action. Carried over to September.
- (c) RB advised that the school walk arounds with Board members to discuss the schools physical environment would be reinstated, the first one is scheduled for 5:30pm before the September Board meeting. GE said that it would be good to have one during school hours as well. The board will complete the next one during school hours.
- (d) AshM advised that she had emailed a thank you note to TR in response to the Social Studies report.
- (e) RB advised that she had found information on the last request to MOE for rezoning and supplied to AM.
- (f) Safe schools for all workshop – RB advised that most schools offer opt out option to health. Units communicated prior to teaching with examples of lessons. Opportunities for parents to asked questions. RB also advised that AA is working to bring in support to run group, which she will run. RB confirmed that AA would like to set up the program first before bringing on the person identified by RB.
- (g) The policy review committee advised that they had reviewed the concerns and complaints process with a restorative lens to see if any change was required.
- (h) Confirmation was given that AshM had emailed members re opening up discussion /ideas around Whanau Rep role.
- (i) RB advised that she had spoken with Junior School Team Leaders around their commentary about the extra resource for at risk students that they had spoken about in their Board report.
- (j) RB confirmed that she had spoken with staff around the need for sharing concerns with her around issues as well as putting in reporting.
- (k) RB advised that with regard to adding a learning piece around the changes and progress and any potential staffing effect, to see timetable changes in Principals report.

	<p>(l) AshM asked about an update on the school nurse. RB confirmed that the school counsellor is looking into this.</p> <p>4.6 General:</p> <p>(a) Proposed dates for 2024 school year. RB explained that there are the TODs to consider when she knows what dates those are.</p> <p>RESOLUTION: The Board approve the proposed dates for the 2024 school year.</p> <p>M. Gayle Bovill S. Owein Greaves</p> <p>(b) 2023 Mid-term School Board election:</p> <ul style="list-style-type: none"> • NZSTA recommended Election date – 15th November 2023. • Appointment of a returning officer – parent election. • Number of parent rep positions to be filled – 2. • Returning officer fee – to be paid as per the recommended formula from NZSTA. <p>RESOLUTION: The Board appoint Tracey Paton as the Returning Officer for the 2023 Mid-term School Board election. The election is for 2 parent reps and the election date is agreed as the recommended date 15/11/23. Remuneration for this election will be calculated using the NZSTA Returning Officer fee formula.</p> <p>M. Owein Greaves S. Gayle Bovill</p> <p>(c) Proposed change to OAS Enrolment Zone – discussion around what this could look like. AM explained how the Ministry reviews enrolment schemes every three years. Any amendment to the enrolment scheme requires the same consultation as creating a scheme. It doesn't matter if it is an entirely new scheme or amending one, unless it is a minor amendment. Schools can put forward an amended scheme if other nearby schools have had growth in their zone. Priorities are given to manage overcrowding. Home zone is based on geographical boundaries. Students need to be able to attend a reasonably convenient school. Process is that you need to delegate someone from the Board to liaise with the Ministry. It is a Board initiative but the school will need to run some of the consultation. The board needs to write to the ministry with proposal, then consultation involving board and the community and all people that would be reasonably affected, current and prospective students, and consult with other schools that would infringe on their zoning. Ministry would work with the board to discover the board's views to develop or redevelop the scheme. AM said that the resolution to be passed would be to appoint AM to be the delegate. AM said that the discussion would need to be around the reasoning for the proposal. Discussed the rolls of other schools and the impact of this. AM said that we are not asking the ministry to re-consider our zone, it would be two other schools' zones. Ministry are happy to have a high school grow to 2,500 students before looking at zoning. RB explained that you cannot have buses crossing transport zones which are different to enrolment zones. RB further explained that the ministry wouldn't fund a bus to Pokeno. OG said could we fund a bus ourselves, and RB confirmed that you could. OG put forward an alternative where we fund a bus to Pokeno as opposed to reviewing the enrolment scheme. There was discussion around the effort to be put in around changing the scheme compared to funding a bus. AM explained that a meeting took place in 2021 regarding actions that could be done to encourage more out of zone students and was disappointed that we were just implementing these now. GB asked what the costs were to put on a bus, RB explained that it was around \$50,000. It was agreed that the board would look into the bus option at this stage.</p> <p>RESOLUTION: That a subcommittee, made up of Amie Morgan, Owein Greaves and Rebecca Bills, is formed to look into the requirements and logistics of putting on a bus to Pokeno. The subcommittee will report back at the September meeting.</p> <p>M. Graham Eskdale S. Derwyn Fail</p>
5	<p>Strategic decisions <i>Whakatau rautaki</i> – Policies for review:</p> <p>Maori Educational Success policy due for review.</p>

	<p>(a) Policy Sub-Committee Report. AshM explained that the subcommittee was of the understanding that the concerns and complaints procedure was already a customised document. It appears that it is in fact a SchoolDocs document. It was recommended that no change is therefore made to the procedure and the “Raising a Concerns” policy provides for this to be held between all parties concerned, taking into account a restorative justice lens. The subcommittee also discussed the actual policy and RB explained that she would like PD for all staff to carry out Te Reo classes to upskill in this area. RB further explained that teachers will soon need to provide half an hour of Te Reo instruction every day. OG suggested if Matua Rima upskilled certain staff members and then assessed those staff members in the class to ensure it was being carried out correctly. RB explained that some staff are upskilling outside of school as well. RB said that a big chunk of the policy will also be implemented when reviewing our planning and reporting in 2026.</p> <p>RESOLUTION: That the policy sub-committee’s report be received and the recommendations set out in the report be approved, subject to the change made at the meeting being to keep the concerns and complaints process how it is currently worded.</p> <p>M. Owein Greaves S. Rebecca Bills</p>
6	<p>Strategic discussions Ngā kōrerorero rautaki</p> <p>(a) Principal’s report. AshM asked if RB could explain what Goodspace was. RB explained that Goodspace is a Ministry funded online program that puts out a survey to students. It asks questions about their wellbeing. Depending on their answers, there will be supplementary questions asked. If they are at the high risk end, then there will be further questions asked. The information comes into a dashboard providing a whole school picture as well as individual students information. Due to privacy reasons, not all of the information is shared with parents, but if there are concerns then parents are contacted. Years 7 to 13 participate in the Goodspace survey. AM asked if most schools run it. RB said that she wasn’t sure and it was an initiative after COVID. AM asked if there was space on our website where we could highlight this initiative to showcase what OAS offers our students. RB said that this could be done but will take some time to do. RB said that some of the outcomes out of the data is high use of devices before bed time. Year 10s have been flagged quite high more than other year groups. RB said that some of it had to do with the way they talk to each other which is why this was addressed by the school. Year 11s to 13s was assessment stress. RB said that it was good to read that a lot of the students said they have an adult that they can talk to in the school. LC said the students had good feedback after completing it. OG asked about the student conferences and whether there was a breakdown of the 47 families that came. RB said she did have a breakdown and said there were parents who came that may not have previously come. OG asked if we are still reaching our families that we need to reach and may not attend. AM said that follow up phone calls are being done so we should be reaching everyone. RB said that we have had 67 responses so far to the survey. It was also confirmed that we would spend \$400 on the food hamper. RB said we had had little responses from Tuakau and Port Waikato so far. CA asked if we wanted her to share in the Te Kohanga newsletter as well, it was confirmed this would be good. AM said that the cross country turnout was really good but was a bit frustrated that the school couldn’t arrange teachers to take the children to the Franklin competition. RB explained that this was due to staff shortages. AshM asked if RB saw any challenges with all of the upcoming changes in the education sector. RB explained that the change in the property panel from two panels to one may mean there will be delays. In terms of the NCEA changes, we are on track with the changes. RB said it was good to get clarity around the connections between the curriculum and NCEA. RB said that it is frustrating with resources coming out later than when the changes are to be put in place. RB said she had to make a</p>

call on waiting for the resources or planning ahead and implement some of the changes without the resources. RB said that there may be further changes post the election so is hesitant with changing too much with the curriculum but staying knowledgeable with the changes. AshM stated that with our strategic goal for next year around communication, we will need to ensure we are keeping our parents informed of all of these changes. RB agreed and said parents also want to know the bigger picture and will plan to have a lot of hui with our parents. In respect of the NCEA changes, GB said that the maths department are a bit more ahead in terms of its resources. AM asked about our out of zone enrolments. RB said that quite a few families have expressed an interest. AM asked if the open evening would be affected by staff shortages but RB said that it would predominately run by SLT and student leaders. OG asked what are we doing now to communicate timetable changes. RB explained that timetable changes will be apart of the NCEA night and HOD's will be there as well. OG asked how do we get word out to our communities that OAS is the school of choice for levels 1, 2 and 3. RB explained that TR put out a save the date for our NCEA night. RB will put out communications regarding timetable changes. AshM said it was really good to see our international students enjoy their time here and have booked in again for next year. OG asked about the out of zone notice and whether there was feedback around the year levels advertised. RB had not had any feedback around this.

- (b) Student achievement data for term 1 & 2. AshM asked about year 3 data and RB explained that you would generally see a drop in year 3 as you cannot be behind in years 1 and 2. RB further explained that the drops are happening at the beginning of the curriculum levels and are coming back up after the two years at the level. AshM said that we have some year 7s at level one speaking about writing data, RB explained that they will generally be SENCO. CA asked how many at risk students we had and RB said that we have 71. AM said that her observations were that boys and maaori are not achieving as well as other ethnicities/genders, apart from in reading, and that it needs to change given that the board has spoken about this before. CA asked what opportunities we have to strengthen our tikanga for our maaori students. RB said that comparing boys data to girls is a national trend that you see girls generally do better up until a certain age group in reading and writing. RB said that a lot of it comes down to how education is delivered and why there is currently the curriculum refresh coming in. AM said there are things that have been asked to be implemented for example books put into junior area that are more boy focused, but this hasn't been done. Also, we have an action around PD regarding helping boys in writing. RB said at the moment there is nothing specific with PD around boys. OG said with our ERO commitments around PB4L and student achievement, does ERO check in on how we are going. RB understood that our ERO commitments were more to do with PB4L. DF asked if it is the national data that we compare ourselves to and if we are below that then we should be investigating further but if we aren't below then there are not specific problems to our school. GB added that year 10s literacy and numeracy, boys out performed girls. CA talked about at risk students and looking more at them. CA asked if we had individual strategies to support them. RB said that Tess was looking at how that information can be shared with the board. CA said that some boards put out anonymous sheets about the at risk children and more information on what the school is doing to help the children and why they are at risk. However, it was acknowledged with 71 at risk this may be quite onerous. RB explained that she talked at her principal's hui about how schools are pulling teachers back into the space of being accountable for student achievement because the school was focusing on student wellbeing because of COVID. AM asked if we could see how we compare to

other schools however it was explained that it would only be at the NCEA level. GE noted that you can see in our attendance data that boys are also not attending as regularly as girls. AM highlighted the differences between this year and last year in that our maaori and boys have dropped this year. LC explained that COVID had a big impact on learning for our students. There was discussion around the impact of COVID and that due to the missed learning for those years there has been a knock on effect of this. RB also explained that the strike action this year would have had some impact as well. AM asked when are we going to expect better results from OAS. RB explained that at the TOD one of the things the junior school is looking at is the skills our students need for the CAAS, literacy and numeracy. Resources have gone into phonics and there has been an impact for our students by using this resource. This resource was put in half way through last year. AshM asked RB what her plan is with our Maaori, Pasifika and boys given the drop and how is it going to be improved. RB said that more connection of what is being learnt in the junior school through to senior will help. Maths improved while we had DMIC however due to a staff member leaving, we have pulled out. We need to find the right person to fill this space and bring it back. RB said that our reading data is the best of our data. CA asked again about tikanga and their success in learning. RB said that in terms of writing, there is a connection between oral and written language. Also she was attending a workshop in this area and will bring back any ideas. CA asked about the Maaori hui and whether there was an update on it. CA said that this could also give us an idea of how our Maaori students were feeling and doing at school. RB said that one of the action points out of that hui was about leadership which has been implemented through seniors helping juniors with kapa haka and leading powhiris. RB is looking at what can be done to add year 7s and 8s in the whanau class. RB said the actions will also come through in our annual plan. CA was disappointed that the feedback wasn't tracked a bit better and perhaps an opportunity had been lost. There isn't a further hui for this year. There was discussion around the hui and whether the comments made at this hui could have had an impact on achievement data. RB explained that the whaanau class is playing a valuable part in helping our Maaori students achieve. OG asked about our class sizes being smaller and whether you would expect this to have more of an impact on our achievement data, in a positive way. AshM discussed looking at actions to be put in place in order to improve our achievement data for our Maaori, Pasifika and boys so we do not see another drop for next year and taking this into account in our annual plan for next year.

- (c) Attendance report for term 2. GE reiterated that there is a correlation between our attendance data and our achievement data.
- (d) Team Leader report – Technology. OG stated that it was a great report from our HOD and was great to see the fantastic things happening in this area. The board approved further funds to cover items requested in the report. It was also recommended that the board highlight the great things happening in this department in our newsletter.
- (e) Planning & reporting. An update was provided on the new planning and reporting requirements. RB explained that we are ahead and will not need to redo our strategic plan. AshM said that NZSTA suggested that we might need to do a check in on our strategic plan which we are currently doing. The new strategic plan will come in in Jan 2026. Will need to update the board work plan for 2025 to take into account the work that we need to do for the new strategic plan for 2026. End of term one 2025 (after elections) start planning it out. The ministry toolkit will be put in the Board google drive for members to read.

7	<p>In committee and Personnel <i>Hui mema anake kaimahi</i> from 6.10pm to 6.41pm and 9.33pm to 10.10pm.</p> <p>In accordance with the provisions of Section 48 (1) of the Local Government Information and Meeting Act of 1987, it was moved for reasons of confidentiality that the meeting move into committee to discuss various matters. After discussion it was proposed that the meeting move out of committee, as per the provisions of Section 48 (1) (a) of the Local Government Information and Meeting Act of 1987.</p>
8	<p>Meeting closure <i>Whakamutunga</i></p> <p>8.1 Select topics for newsletter reporting. RB to report on the timetable for next year. AshM to report on the HOD technologies report.</p> <p>8.2 Call for agenda items for next meeting.</p> <p>The meeting closed with a karakia at 10.15pm.</p>