

RB advised that this was in progress, that Cody was half way through the chemical part and Andrea was doing the fire hazards check. It was agreed to carry this item over for assurance at the next meeting.

4.3 Health & Safety reporting for June:

- (a) Kamar Assessment report was tabled. AM asked around the front gate being closed/monitored. RB advised that she had to remind contractors to shut the gate behind them as they had been leaving it open. RB continued that they tried to remove the stay however are not allowed to due to wheel chair access requirement.
- (b) Kamar Sick Bay report tabled, no questions raised.

RESOLUTION That the June Health & Safety reporting be received. M. Rebecca Bills
S. Gayle Bovill

4.4 Overnight activities/trip proposals:

- (a) 2023 Kapa Haka Waananga (to cover all Waananga for remainder of year)

RESOLUTION: That the above overnight activities/trip proposals be approved as per the Principal's assurance.

M. Gayle Bovill S. Lei Clarke

4.5 An update/report from the Property sub-committee was tabled. RB advised that a company had been on site and looked at what needed to be done in regards to finishing the roofing project and that Watershed had not come back to her as yet but the company had.

GB asked where the shade sail that is outstanding from the supplier will be going, RB advised outside the maths area.

RESOLUTION: That the report from the Property sub-committee be received.

M. Rebecca Bills S. Gayle Bovill

4.6 Action list reporting from June meeting was tabled and discussed as follows.

- (a) RB advised that she had shared the PowerPoint presentation from the PD at the teacher only day with staff who did not attend this day so they have access to go through this. RB confirmed that staff who did not attend plus any new staff would be the priority to attend the next PD sessions that come along. RB advised that new staff members will be given this PD info as part of their induction by way of annual courses.
- (b) RB advised that she had stated at the last meeting that the Maori Education budget is the Matariki budget.
- (c) SI confirmed that the thank you morning tea from the Board was arranged for staff on 30.06.2023 with help from Gayle.
- (d) AshM advised that the review of the Schedule of Delegations had been completed and the new version had been included in Board pack for pre-reading. AshM summarised changes, all agreed to the changes made.

RESOLUTION: The updated Schedule of Delegations was agreed by the Board and approved as the new version as at 25.07.2023. M. Owein Greaves S. Ashlea Murphy

- (e) SI confirmed that the agenda template had been altered to include the assurance from the Principal with regard to EOTC overnight activity to align with the change in the Schedule of Delegations.
- (f) RB confirmed that any RAMS requirement for the new revised Matariki event had been updated.
- (g) RB confirmed she had assessed and made funding available for the Hort project and also spoken to AF around the Facebook commentary with regard to funding.
- (h) RB advised that they were almost done with regard to determining one central way for whanau teachers to record contact made home, RB explained this would be done via Kamar and outlined steps left to do in order to implement.

- (i) RB advised that they already have the foundation certificate/qualification in place for ORS students. And that she is waiting to see how the first lot of literacy and numeracy assessments come back before looking at where they go.
- (j) RB advised she wasn't sure what the Board wanted her to specifically report on with regard to adding a section in her reporting as a learning piece around the changes (to Literacy & Numeracy) and progress on this and any potential staffing effect. RB said she would need to check the minutes with what this related to.
- (k) RB confirmed that the PB4L facilitator would be attending the September Board meeting.
- (l) RB confirmed that the subcommittee had met to come up with the questions to go out to the community for consultation. RB summarised what the questions were which had been linked to strategic aims, the responses would be set to rate 1 to 5 in terms of progress made. RB continued that there would be an option to include their name and go in the draw to win a meat pack or gift basket, something along those lines. RB advised that this would start to go out on the 4th August via all platforms plus paper copies available as well. RB advised that the intention was for there to be an 8 week collection period with a last hit if needed at the arts and culture show where this can be put in the program if it was felt that we hadn't targeted enough by then. RB advised next steps were putting questions in a google form, RB added that MOE guidelines were very clear on ensuring that the community knew why a survey was being done and what would be done with the survey info. It was agreed that responses will be collected by RB, SLT /committee to assist with putting paper versions into master document, RB to keep paper copies once they are entered. Once closed, survey to be analysed and themes pulled using a program, then subcommittee to meet to review.
- (m) Re Board whanau rep role vacancy – AshM asked if anyone wanted to champion this/see if someone from the community would take on this role. AshM continued that she would open this up for discussion via email. There was a discussion around this role and the purpose. It was said that there had been no interest in the role to date. There was further discussion around the role, what other schools do and RB advised that with reporting templates that had recently come out that there was a huge focus on how schools are meeting Treaty obligations. There was a discussion around the demographics of the student population, RB summarised these. It was agreed that AshM would send out an email to everyone. This would capture any feedback / interest from DF and CA.
- (n) SI confirmed that the OAS Governance Manual had been updated to include the new code of conduct and would be tabled later in meeting for approval.
- (o) RB confirmed that the Growth & Retention plan had been finalised. A query was raised around the timing of the out of zone ballot for 2024, RB advised this goes out August/September and that they have a few out of zone enrolments already awaiting the process. AM asked around having specific target numbers and was RB planning on identifying what the numbers would be. There was further discussion around this with AshM advising that the Board will monitor roll numbers monthly through RB's Principals report and this is something the Board will continuously track. OG asked RB what she thought of the school website and was there checks around accuracy of info on there. RB advised that there were 3 pages that she wanted to get rid of, these were pulled from previous website and now don't fit our school. And that she was figuring out whether to delete or change. RB said she felt our website was more professional than it used to be. OG advised that websites are where everyone goes to and looking at the teachers list that this was not being kept up to date. RB talked about the different lists saying there were about 4 places where

	<p>The Inclusive Education policy was the policy due for review.</p> <p>(a) The Policy Sub-Committee Report was tabled. There were no queries raised.</p> <p>RESOLUTION: That the policy sub-committee's report be received and the recommendations set out in the report be approved. M. Gayle Bovill S. Owein Greaves</p>
6	<p>Strategic discussions Ngā kōrerorero rautaki</p> <p>(a) The Principal's report was tabled, AshM asked if anyone had any questions. AM mentioned the great positives; poowhiri and Matariki and how successful these were. LC was acknowledged for stepping up last minute to do a speech. OG asked around the video for out of zone ballot and how do people view it. RB gave a summary of what this is and what it includes, advising that people will view via Facebook or website - this would be put up the same day as the out of zone advert is placed. OG asked around the 6 new students this term, with RB advising 2 were out of zone and 4 were in zone. RB added that she had personally shown 4 families around the school that were thinking about coming to OAS next year. RB said she highlights to families activities in school; swimming, art, cross country and there has been relief when she has talked about Farnet and subject selection as kids moves through school. RB continued that she has heard from a couple of families since who have said they liked the tour, found us welcoming and were grateful that RB had taken the time to do the tour. AM asked what date the video would go up, RB advised 10/08/2023, AM advised this was the same day as Tuakau College's open day. GB asked a query around student leaders going to feeder schools. RB advised that they were talking with Pukekawa School at present. OG said the report talked about new students this term but did the school lose any, RB advised just the ones who were signing out/leaving school. AM added there was also a student who left for home schooling. OG talked around the physical environment being talked about in the roll growth plan and doing walk arounds might be worthwhile as part of this action. OG talked about the previous Principal doing walk arounds with Board members (that could attend) every few months/once a term.</p> <p>(b) The HOD Report for Social Studies was tabled. AshM noted how comprehensive it was and good to see what's going on, staffing challenges for year etc. AshM asked around RB teaching this, RB advised she was teaching year 9/10 integrated and that they were working through communication challenges to stay in contact with others teaching this to ensure one class isn't getting completely different content. There was further discussion around staffing challenges TR had highlighted in this area due to not being successful with recruitment and the flow on effect of this. RB advised that at the next Board meeting she will have timetable information to table, advising that there is 60 x year 10 students this year and how the school structures their timetable for next year is going to change, looking at shorter classes. RB advised that she does have few non negotiables with changes being made; students to have flexibility with semesters with the ability to change half way through year. RB also talked about students' timetables and balancing between doing courses that they need to do but also doing something they enjoy doing. RB continued that TR was currently meeting with HODs to get ideas. RB would then look at these and bring to next Board meeting. OG acknowledged it was good to look at the impacts of the change. AM asked LC if students were stressed and what was the mood with teaching pressures on these subjects – were students ok. LC responded that there were no changes to their wellbeing and he talked through his positive experience. RB added that with having to move Level 3 Business Studies online that they did have one student drop out from this course.</p> <p>(c) The term 2 Behaviour reporting was tabled. There was a discussion around students vaping at school and where they were doing this. The state of how toilets were being</p>

	<p>treated was highlighted with RB saying this had been an issue and the efforts made to address the issues. AM asked what the next steps were in terms of managing this. RB advised the senior boys toilets had only just been opened back up and that they were tracking who leaves classes to go to toilets. RB advised that they had added checking and wandering by toilets as part of teacher duty at break times. RB added that they were monitoring after term 2 and being very tight on what students are doing. There was a discussion around one incident with RB confirming that the outcome of a restorative was to fix and tidy toilets.</p> <p>AM advised that it was great to see the waka card outcomes and the gains in terms of overall representation across school. RB highlighted that it was awesome to see 6 students move out of the highest negative entries group.</p> <p>(d) The term 2 SENCo report was tabled. There was a discussion around the drop in number of students sitting within the special educational needs group. DF asked if the reporting shows how many that would get support but don't have a diagnosis. RB clarified that the reporting is the students that get support only, and that students don't have to get a diagnosis to get support, it can be based on evidence. RB talked through some of the different funding and criteria for these. There was further discussion around this with RB advising that as an example 14 applications had been made for ICS (in class support) however only 2 applications approved.</p> <p>(e) The term 2 School Counsellor report was tabled. RB advised that with the new counsellor starting this term, that she had met with AA about these report. RB continued that AA would like to make changes to the reporting and that RB had talked through what was important to capture (times, trends, numbers). RB advised that this reporting would become more comprehensive and will look different moving forward.</p> <p>(f) The mid-year school leavers' data report plus update on out of zone placements filled was tabled. RB advised that out of zone placements were the 2 that were already talked about. DF asked if 'other' in reporting referred to 'home schooling', RB confirmed this. DF highlighted that it was good that the only student leavers that have changed schools is due to them moving out of area and the reason not being that they have chosen other local schools.</p> <p>AM advised that she was looking at putting together a letter to MOE to request re-zoning for OAS. AM continued that this may not have an impact on the junior school but would for feeding into years 7 and up. AM advised what parts of the local area she considered should be a feeder to OAS. AM advised that the cut off is in May and that there has to be community consultation. OG asked if this was being done on behalf of Board, AM responded that it had to be done by the Board, this was identified by RB. OG suggested looking in to what the last submission detail to MOE might have been.</p> <p>(g) The Annual Plan with term 2 updates and Q&A sheet was tabled. AshM asked if there was any follow up/further questions from Q&A sheet. There was a discussion around the Q&A process / timing, RB confirmed the process makes it easier for her.</p>
7	<p>In committee and Personnel <i>Hui mema anake kaimahi</i> 6:25pm to 6:27pm plus 7:58pm to 8:31pm. In accordance with the provisions of Section 48 (1) of the Local Government Information and Meeting Act of 1987, it was moved for reasons of confidentiality that the meeting move into committee to discuss various matters. After discussion it was proposed that the meeting move out of committee, as per the provisions of Section 48 (1) (a) of the Local Government Information and Meeting Act of 1987.</p>
8	<p>Meeting closure <i>Whakamutunga</i></p> <p>8.1 The topic selected for newsletter reporting were: Promotion of school survey.</p> <p>8.2 No agenda items requested for August meeting.</p> <p>Meeting closed with a karakia at 8:35pm</p>