



**RESOLUTION** That the September 2022 financial reporting be accepted. M. Graham Eskdale  
S. Amie Morgan

**4.2** Policies for Assurance by the Principal:

- (a) Emergency Evacuation / Emergency Kit – RB assured the Board that staff and students had completed trial evacuations each term. That emergency planning and procedures were up to date and in hard copy and that emergency kits have been checked and contain all items.
- (b) Monitoring & Auditing School bus – RB confirmed that the bus network had completed the audit of the schools bus transport compliance at the end of last term. RB advised that MOE were currently reviewing and that it takes a year for them to do a full review process.
- (c) Reading recovery / Literacy Support – RB advised that OAS doesn't have a reading recovery program, the school used StepsWeb and Early Birds programs.

**4.3** Health & Safety reporting for September was tabled

- (a) Kamar Assessment report – RB advised that part of the H&S Act was a section on fences that could cause harm. The swimming pool fence (spikes on top and barb wire) was identified as falling in to this category. RB advised that the caretaker was currently looking in to remedying this. RB also updated that the rotting post that was in the walkway is being reinforced then replaced. RB spoke of the road safety review, she was meeting with the bus company on Friday around bus turn being completed at the end of Parsons Rd and not at rugby club entrance. RB confirmed that the small garden shed referred to as a risk had been dismantled/removed. RB highlighted that the head knock detailed had been a staff member, not a student, and what she had highlighted to staff that needed to have happened in this situation.
- (b) Kamar Sick Bay & Injury Report – it was highlighted that the paracetamol use seemed high, confirmation was asked around parent notification being given for students who had taken paracetamol at school after 12pm, so parents were aware when administering any at home after school.

**4.4** Overnight & potentially hazardous activities / trip proposals for approval, there were no questions raised about the following trips:

- (a) Y5 and 6 Camp , 2<sup>nd</sup> - 4<sup>th</sup> November, Te Kotahitanga Marae
- (b) North Island Junior Volleyball Champs – Mt Maunganui 21<sup>st</sup> to 25<sup>th</sup> November.

**RESOLUTION:** That the above overnight trip proposals be approved.

M. Corinne Anderson

S. Ashlea Murphy

**4.5** Action list reporting from September meeting was tabled and brief updates given as follows.

- (a) RB and CA confirmed they had completed the school walk through to identify hazards.
- (b) RB confirmed she had put in place a tool to ensure PB4L practices were measurable for all teachers moving forward and outlined what the measures were and how they would be monitored.
- (c) RB advised she had sent out the MOE Good Practice document link to the Board.
- (d) RB advised that the Food & Nutrition message / detail and the prohibited items list were currently not in the enrolment pack but they would be added. RB confirmed that the message had been advertised to staff plus parent and students through the channels requested.
- (e) RB advised that she had emailed staff around her decision making process for leave requests and had not received any feedback.
- (f) RB reported on themes for staff policy or procedural breaches for the year: 4 attendance, 2 EOTC, 2 communication, 1 confidentiality and 2 behaviour management – RB said majority of them had been brought to her attention by parents. There was further discussion around this with RB giving an overview of the process in which she



	<p>RB gave an update on the staffing entitlement that was allocated to OAS for next year, this had been based on a roll of 477 students however there was currently 490 students enrolled. RB advised that there would be a more accurate picture after the March roll return. RB advised that this year there hadn't been a lot of year 12 leavers, that they have stayed on at school.</p> <p>(g) There was a review of student feedback from survey. AM expressed concern over comments around noisy classes and some students struggling to learn due to the environment. Advising that the School and Board had a part to play in addressing this; funding, providing quiet room/spaces, strategies in dealing with, being mindful of other classes around your teaching space and the effect, better insulation in walls (long term, not short term fix) and teacher classroom management.</p> <p>RB advised that she had shared the feedback with teachers and what came through from boys was feedback around being labelled as being a 'naughty boy' and that from that point on that was all that was expected once this label had been associated with them. RB advised that teaching staff had had a discussion around how to change this. AM asked if professional development (PD) was required for staff in order to assist, RB advised it was reflection that creates long term change. It was agreed that regular student voice should be sought to monitor this and that RB would look in to what PD may be able to assist.</p> <p>RB also shared the insight around boys' engagement (particularly for Maori boys) and how this was affected by doing stuff they weren't interested in. There was a discussion around the comments from some Maori students and how they viewed other Maori students that didn't take part in kappa haka or weren't visible on that marae etc. RB spoke of the need to motivate Maori boys, and that academic results wouldn't improve unless they engage and teachers use content that they are interested in. RB advised that SLT had another planning day coming up to flesh this out in the 2023 annual plan, as this was currently missing and needed to be a focus. RB updated to say ERO were due back in again, and they would be able to tell if the things actioned already have had an impact.</p> <p>There was further discussion around classrooms, noise levels and current school/classroom layout.</p>
5	<p><b>Strategic decisions <i>Whakatau rautaki</i></b></p> <p>(a) Digital Technology &amp; Cybersafety – there was a discussion around providing helpful information for parents, it was agreed to add in the following link after the first bullet point under 'Cybersafety' heading <a href="https://onewhero.onlinesafetyhub.nz/">https://onewhero.onlinesafetyhub.nz/</a>. This was the only change identified to the policy. There was a discussion around who was required to sign and how often the appropriate use agreement was signed. It was suggested that a parent info evening could be run for parents of year 3 students (and anybody else that wished to attend) as this was when students started using devices at OAS.</p> <p><b>RESOLUTION:</b> The Board agree to update the Digital Technology &amp; Cybersafety policy to include the above link. M. Graham Eskdale S. Lei Clarke</p> <p>(b) School bus transport – no changed identified to this policy.</p>
6	<p><b>Strategic discussions <i>Ngā kōrerorero rautaki</i></b></p> <p>(a) The Principal's report was tabled. A query was raised as to why a good portion of the assessment goals were showing as red dots. RB advised that this section had been put on hold and will be carried over to next year's annual plan – that this would be a focus for term 1 and 2 next year.</p> <p>RB was asked if the Wellbeing kit resource had been purchased, RB to provide an update around this after looking in to it.</p>

There was a discussion around the exciting potential of a partnership to run a cadet program with a local organisation, RB to liaise with AM around initial meeting. There was a query around the achievement target information, RB advised that targets would not be known until the end of the year. AM requested an update on the second hui that had been planned for this year and when this was happening so plenty of notice could be given to whanau. AM/CA shared detail around the hui earlier in the year which they had both attended. Previous feedback had identified that whanau preferred school contact via phone, it had also been agreed by some teachers that this method was most effective to engage. AM raised that it was not asked of the teachers to make the phone calls for the last parent teacher interviews and therefore did not happen. RB advised this was due to staff needing to make these calls onsite at school and that they were not getting any release time. Potential dates for the hui to be held in November were tabled by RB however it was agreed that this provided limited time for planning and notice to whaanau and therefore would impact on the turnout and outcome of hui. It was agreed RB to cancel term 4 hui. AM expressed her frustration around the lack of urgency and importance placed on these hui. After further discussion the following was agreed for hui moving forward:

- The school would continue to hold 2 hui per year for as long as the community wanted the hui.
- RB would attend the next one.
- The 2023 Hui are to be scheduled around week 3, term 1 and week 1 of term 3.
- Planning and preparation to get underway now, plenty of notice to be given.
- The new whaanau rep to join the Maori Education team to work as one on this.
- The Board to assign theme for meeting and what the objective of the meeting is to be.
- The school would prepare the agenda, a minute taker to be assigned and minutes would be taken and filed accordingly.
- Actions from the Hui would then be assigned and completed in agreed timeframes.

(b) Behaviour reporting for term 3 was tabled. RB advised that stand-down numbers had not been included however this was 11 year to date. RB explained the difference between academic misconduct and assessment misconduct, that assessment was the major one of the 2 being that this was high levels of plagiarism which was picked up through google classroom. A query was raised around the 'Incorrect Uniform' showing zero for 2022 year to date and the correctness of the data. RB advised that with Uniform entries there are 3 places in kamar, same with attendance and that this was not correct due to where the report was pulling from – RB advised that this would be tidied up and corrected and that it should then show a true representation of what this should be. OG asked if there was consistency from staff in addressing correct uniform, it was advised that different staff have different views on uniform. That staff do send students to SLT to get uniform passes however if students were going to P2,3 or 4 in incorrect uniform, then it's probably not always being dealt with or entered in to kamar. RB advised that in reality not every student is going to get logged in kamar. It was also highlighted that cellphone stats seemed low, it was said that we needed staff to be entering to ensure accurate data is being reported on so the Board were correctly informed.

RB talked about the physical misconduct and number of incidents that occurred at the Adventure playground – incidents had predominantly resulted from rules being

broken and disagreements about games being played, followed by name calling then the game turned physical. RB confirmed that there was a teacher on duty in that area at all breaks and to resolve these incidents they were doing retraining with students in how to play appropriately.

- (c) The SENCo report for term 3 was tabled. RB confirmed the missing number for Severe Behaviour was 3. RB also updated to say that the Pathological Demand Avoidance PLD for majority of staff would be term 4 (25/11/2022) not term 3 as detailed. OG asked around the School Counsellor role and understanding themes of what she sees. RB advised that she could report on the main themes and amount of appointments / students she sees. OG said understanding increasing themes will help the Board and if the Counsellor could make any recommendations they could look to invest where it's needed. RB advised that they quite often get the counsellor to help as she knows the right people that we can get in to assist when required. There was a discussion around the Counsellor doing professional development with staff and sharing areas of her expertise. It was asked how referral to the Counsellor worked, RB summarised these steps. RB advised that the Counsellor sees roughly 3 students in 2 periods (2.5 hours). And that the main themes are social and negative thinking. OG asked if a regular report was provided so RB could understand how the number of students seeing the Counsellor have tracked over time, RB advised no. It was questioned how we know if there is enough hours put to this role at present without data on trends/numbers. The Board requested a termly report to be able to monitor a need for further investment in this area. There was a discussion around School Counsellors being used in restorative meetings to run them.

A query was raised around Pause Breath Smile, RB advised that this teaches mindfulness and that Mitey is not mindfulness based, that it teaches kids emotional regulation – that Mitey was a lot more in-depth. It was queried why the school didn't do Mitey currently, RB advised that an application had gone in for both however they had ended up going with Pause Breath Smile and when that ran out we would go with Mitey.

- (d) A review of where the new 3 year OAS Strategic Plan was at was conducted with a suggestion made around the graduate profile. RB advised that her main issue was with the vision, the current vision detailed was a roadblock for her. Continuing that feedback from SLT and her having reflected in the holidays was that you could take that vision and apply it to any other white/decile 10 school, adding it didn't fit the community / school. In response it was highlighted that this was the vision that everyone, including SLT had come up with at the Strategic Planning day and the only word that had been changed by the Board at the last meeting was the word 'agentic' as they felt this wouldn't resonate. RB gave an overview of her thoughts and what an area school means, it was questioned if that was where OAS was currently at. OG said that the school could not have a vision that the Principal wasn't behind and comfortable with as RB would be leading it therefore this will need to be changed to one that RB was comfortable with. GE asked RB what she wanted it changed to, she said she didn't have an alternative, just not comfortable with this one. It was agreed that a new vision would be worked on post the meeting and emailed out to get everyone's thoughts/input to move forward from here.

It was agreed that when the next Strategic Plan is created that a full day was required and an external provider needs to be sought in advance.

- (e) The draft 2023 Annual Plan was tabled, RB advised that SLT had another day planned to flesh this out more to complete the draft version. RB talked about the plan and that she wasn't getting 'this is great, momentum is great, we are making great progress' – she didn't get that feeling from it. AM referred to the Successful in

	<p>Learning strategic aim, saying that the school needed to build the foundation, which isn't particularly inspiring, that next year is about foundation and building this and that probably didn't seem that exciting but it is what needs to happen. RB said she wasn't talking about anything new, it was more about what are they doing on an individual classroom ground level to engage our students. AM continued that we needed to get fundamentals right, OG reiterated that yes it was back to the basics. And that he thought this plan was really good, clear and prescriptive, it was everything the Board had tabled. There was a discussion around the new format for the annual plan which was really clear, it was a better way of reading the information and the detail was there.</p> <p>(f) HOD report for Health &amp; PE (Carried over from September) – this was tabled as read. There was a discussion around the resources section of the report, RB confirmed that they did have to move out of the gym office when exams were on however they were allocated a classroom as a temporary office. There was a discussion around the report needing to be aligned to the annual plan goals with link to budget.</p> <p>(g) Junior School report (Carry over to November). OG asked why reports were being carried over. RB advised that staff were aware of their department's month to report to the Board.</p>
<b>7</b>	<p><b>In committee and Personnel <i>Hui mema anake kaimahi</i></b> 10pm to 10:31pm  In accordance with the provisions of Section 48 (1) of the Local Government Information and Meeting Act of 1987, it was moved for reasons of confidentiality that the meeting move into committee to discuss various matters. After discussion it was proposed that the meeting move out of committee, as per the provisions of Section 48 (1) (a) of the Local Government Information and Meeting Act of 1987.</p>
<b>8</b>	<p><b>Meeting closure <i>Whakamutunga</i></b>  <b>8.1</b> Topics for newsletter reporting: RB to report on student voice feedback, things happening and ERO update once they have been back.  <b>8.2</b> Call for agenda items for next meeting – none advised.  The meeting closed with a karakia at 10:35pm.</p>