

Minutes from the Onewhero Area School Board of Trustees meeting held Tuesday 26th October 2021 at 5:30pm via Zoom (due to alert level 3 being in place)

Item no.	Item <i>Kaupapa</i>
1	<p>The meeting opened with a karakia and OG welcomed everyone to the meeting. OG introduced the one candidate who had applied for the Maori Community Rep (co-opted position) on the Board. There was a discussion and question and answer time, SB was then thanked for her time.</p>
2	<p>Attendance <i>Tae-ā-kanohi</i> 2.1 Present: Owein Greaves (chair), Graham Eskdale, Rebecca Bills, Tess Ritchie, Kimberley Cruickshank, Corinne Anderson, Amie Morgan, Stacey Ingram (minute taker). 2.2 Apologies <i>Tuku aroha</i>: Clyde McCabe 2.3 Declaration of conflicts of interests or pecuniary conflicts – nil reported.</p>
3	<p>Administration <i>Ngā Whakahaeretanga</i> 3.1 Confirmation of September Minutes. RESOLUTION That the September 2021 minutes be approved. M. Tess Ritchie S. Graham Eskdale. 3.2 Correspondence Inwards correspondence: (a) Email ‘Great feedback on a whole of system dataset on NZ school leavers outcome’ from Alwin Poole. RESOLUTION That inwards correspondence be received. M. Rebecca Bills S. Graham Eskdale</p>
4	<p>Monitoring and Review <i>Aroturuki me te arotake</i> 4.1 September 2021 Financial reporting was tabled and a brief overview from the finance committee given. RESOLUTION That the September 2021 financial reporting be accepted. M. Tess Ritchie S. Kimberley Cruickshank RB tabled a budget adjustment request for 2021 to combine some underspent budgets in order to replace the hall stage extension equipment. RB explained the rationale as to why this was a priority for the school. MINUTE: The Board approve up to \$14,500 to be reallocated from specific budgets should they remain underspent and able to cover the cost of a new stage extension in the 2021 budget. M. Kimberley Cruickshank S. Tess Ritchie. 4.2 Policies for Assurance by the Principal for the meeting were: (a) Appraisal of Staff / Professional Growth Cycle was assured by RB, RB advised that the school had remained with status quo this year with the initial conversations happening and the move to the new format in 2022 with PD to support. (b) Attestation policy was assured by RB. (c) Provisionally Certified Teachers (PCTSs) policy was assured by RB. (d) Teacher Registration, Certification and Police Vetting was assured by RB. 4.3 Health & Safety Reporting – nil this month. 4.4 Overnight & potentially hazardous activities / trip proposals – nil this month. 4.5 Action list reporting from September meeting was tabled. 4.6 General: (a) It had been scheduled at the meeting in February to place ‘How to look at working with Maori students in preparation for 2022’ on this agenda. There was a discussion around this and it was agreed that instead of having separate / additional PD on top of an existing heavy schedule of PD to include this lens within what is being done to embed this way. RB gave an example of how this would work for PB4L.</p>

	<p>(b) The 2022 Cyclical Maintenance plan was tabled and an overview given of the document.</p> <p>MINUTE: The 2022 Cyclical Maintenance plan is approved. M. Tess Ritchie S. Graham Eskdale.</p> <p>(c) The updated 2022 term dates was tabled and approved with the minor amendment.</p> <p>(d) Board Succession Planning was discussed. OG talked through the current makeup of the Board and reps and gave an overview of the status of each members term dates ending and the need to think about succession planning.</p>
5	<p>Strategic decisions <i>Whakatau rautaki</i></p> <p>(a) Religious Instruction/Religious Education was reviewed, no changes to policy were determined in the discussion / review process.</p>
6	<p>Strategic discussions <i>Ngā kōrerorero rautaki</i></p> <p>(a) The Principal's report was tabled, RB advised with another month of being in lockdown and school holidays that there were not many updates to the document from last month.</p> <p>(b) The ERO Evaluation Plan was tabled and RB gave an overview of some of the things that could be worked on at present with the current implications of Covid.</p> <p>(c) Version 2 of the draft 2022 Annual Plan was tabled. RB talked through the parties that had reviewed the document and given positive feedback. RB advised that it only now required the student achievement targets to be added once the data from 2021 was in. Once these targets are added the document would then be tabled/reviewed early next year and once Board approved it would be submitted to MOE in March.</p>
7	<p>In committee and Personnel <i>Hui mema anake kaimahi</i> 6:50pm to 8:18pm</p> <p>In accordance with the provisions of Section 48 (1) of the Local Government Information and Meeting Act of 1987, it was moved for reasons of confidentiality that the meeting move into committee to discuss various matters. After discussion it was proposed that the meeting move out of committee, as per the provisions of Section 48 (1) (a) of the Local Government Information and Meeting Act of 198.</p>
8	<p>Meeting closure <i>Whakamutunga</i></p> <p>8.1 Call for agenda items for next meeting – nil advised.</p> <p>Everyone was thanked for attending and the meeting closed at 8:20pm.</p>