

**Minutes from the Onewhero Area School Board of Trustees meeting held
Tuesday 21 September 2021 at 6pm (via Zoom due to alert level 4 being in place).**

Item no.	Item <i>Kaupapa</i>
1	The meeting opened with a karakia and a warm welcome to Clyde McCabe the newly selected Board member.
2	<p>Attendance <i>Tae-ā-kanohi</i></p> <p>2.1 Present: Owein Greaves, Heidi Bland, Rebecca Bills, Tess Ritchie, Corinne Anderson, Kimberley Cruickshank, Graham Eskdale, Clyde McCabe, Amie Morgan, Stacey Ingram (minute taker).</p> <p>2.2 Apologies <i>Tuku aroha</i>: Nil</p> <p>2.3 Declaration of conflicts of interests or pecuniary conflicts – nil reported.</p>
3	<p>Administration <i>Ngā Whakahaeretanga</i></p> <p>3.1 Election of Deputy Chair for remainder of 2021. Graham Eskdale was nominated for Deputy Chair, all were in favour. Graham accepted the role.</p> <p>3.2 Trustee portfolios for the rest of 2021 were agreed as follows. OG explained that the Principal is a member of all committees unless otherwise stated. RB gave an overview of the roles for each committee.</p> <ul style="list-style-type: none"> (a) Health & Safety: Heidi Bland, Clyde McCabe. (b) Finance: Owein Greaves, Kimberley Cruickshank, Graham Eskdale, Amie Morgan. (c) Property (school houses only): Owein Greaves. (d) Property (school / projects): Graham Eskdale, Owein Greaves, Tess Ritchie. (e) Personnel: All Board members are able to participate, the committee will be formed by the Appointment Committee policy requirement and who is available at the time. <p>RESOLUTION: The Board delegates authority to the Appointment Committee to make decisions on behalf of the Board when recruiting. M. Graham Eskdale S. Rebecca Bills</p> <ul style="list-style-type: none"> (f) Discipline: All Board members except the Principal are able to participate, this will again be determined by the number of members required to attend and who is available at the time of requirement. <p>RESOLUTION: The Board delegates authority to the Discipline Committee to make decisions on behalf of the Board at suspension and other disciplinary hearings. M. Amie Morgan S. Heidi Bland.</p> <p>3.3 Confirmation of August Minutes</p> <p>RESOLUTION That the August 2021 minutes be approved. M. Kimberley Cruickshank S. Rebecca Bills</p> <p>3.4 Correspondence</p> <p>Inwards correspondence:</p> <ul style="list-style-type: none"> (a) Email of thanks to Gayle Bovill re HOD maths report. (b) Email notice of Paid Union Meetings for SSSCA and KRCA support staff. (c) Email from Deloitte re 2021 - 2023 proposal and engagement letter. There was a discussion around this. <p>RESOLUTION The Board agree to the proposal submitted by Deloitte with regard to school audits for 2021 – 2023. M. Heidi Bland S. Graham Eskdale</p> <p>Outwards correspondence:</p> <ul style="list-style-type: none"> (a) Email response from HOD maths. (b) Email feedback from casual vacancy applicant. <p>RESOLUTION That inwards correspondence be received and outwards correspondence be approved.</p> <p>M. Heidi Bland S. Tess Ritchie</p>

	<p>b) Uniform policy review – there was a discussion around the scope of the uniform review. It was agreed by all that the uniform review was to refresh the existing uniform and rationalise the OAS uniform catalogue only. Changes would be minor, in line with supplier updates and include the addition of a long skirt. It was also agreed that clear communication was needed around each uniform item and which year levels could wear each piece of uniform.</p> <p>The following committee was formed to work through this minor uniform review process: Rebecca Bills, Tess Ritchie, Stelless de Villiers, Anna Ronaki and the Board Student Rep.</p>
6	<p>Strategic discussions <i>Ngā kōrerorero rautaki</i></p> <p>(a) The Principal’s report was tabled. RB advised that there was not a lot to report on due to lockdown having been in place, that staff were continuing to focus on maintaining connections. That they had had over 60 participants in a zoom for Maori language week. RB spoke of the fun challenges that had been going out on facebook and the positive feedback being received around these activities. RB gave an overview of things MOE had put in place for senior students around how credits would be calculated and changes to UE due to the impact of Covid. RB confirmed comms had gone out to parents to update them on these changes. RB advised that discussions with staff were now based around how we best support students when coming back to school.</p> <p>(b) The HOD reporting from Health & PE was tabled. RB talked through the key points, there was discussion around the imbalance of a year level class size, RB talked through things put in place for 2022 to ensure this does not happen again. There was discussion around the OEL course and decreasing student numbers and rationale for the decrease given by RB.</p> <p>(c) The draft 2022 annual plan was tabled. RB gave an overview of the draft document and talked through the goals. RB was asked what she needed from the Board, what resources. RB said the budget would be aligned to ensure appropriate resourcing. RB talked of the Specialist Classroom teacher allowance and time release to support other teachers and how she would like to see this utilised next year. RB also talked about the large group of 2022 year 9s and how this would impact plus things put in place for this.</p>
7	<p>In committee and Personnel <i>Hui mema anake kaimahi</i> 8:49pm to 9:02pm</p> <p>In accordance with the provisions of Section 48 (1) of the Local Government Information and Meeting Act of 1987, it was moved for reasons of confidentiality that the meeting move into committee to discuss various matters. After discussion it was proposed that the meeting move out of committee, as per the provisions of Section 48 (1) (a) of the Local Government Information and Meeting Act of 1987</p>
8	<p>Meeting closure <i>Whakamutunga</i></p> <p>8.1 Select topics for newsletter reporting – nil, no school newsletters at present due to Covid.</p> <p>8.2 Call for agenda items for next meeting – nil advised.</p> <p>The meeting closed at 9:05pm with a karakia.</p>